

GO FURTHER

Issue 09 | Spring / Summer 2024



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Adult Education and Course Guide
for The Manchester College

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6



8



10

CONTENTS

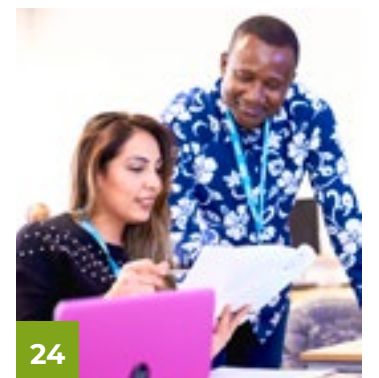
- 4** Introduction from Michael Walsh, Deputy Principal
- 6** Financial Support: Advanced Learner Loan
- 8** How to Become an Accountant
- 10** Talking TMC Podcast: How does TMC support Adult Learners?
- 11** Student Spotlight
- 12** Meet the Tutors
- 14** Our Courses
- 22** Find Your Course and Apply Online
- 23** Adult Learner Open Event June 2024
- 24** UCEN Manchester – Study a Degree or Diploma
- 25** UCEN Manchester – Tutor Blog
- 26** MOL Professional Qualifications
- 27** Total People



14



23



24



HELLO,

Hello and welcome to our latest edition of Go Further, the termly magazine from The Manchester College.

If you're looking to gain qualifications that will increase your earning potential, take your career to the next level or change career entirely, our Centre of Excellence for Adult Education has something for everyone.

Depending on your starting point and goals we offer everything from Entry Level courses up to Level 6 degrees. This means that whatever your current academic level or your reason for returning to education we'll be able to help you achieve your goals.

We know that returning to education is a big decision – especially if you haven't been in a classroom for a while. However, if you are ready to commit to gaining new skills, we'll do everything we can to support you and make learning as easy as possible for you. We also know you may need the flexibility and support to enable you to achieve a balance between your academic and personal life.

You can be certain that our team are fully committed to helping you every step of the way to achieve your aspirational goals. You'll find lots more about the support we offer to adult learners to help them gain as much as they possibly can from their return to education later in this edition.

We also know that one of the biggest challenges around returning to education can be finance – that's why we have a range of finance and support options available to you. Although many of our courses are free for eligible adults, for those that need to self-fund courses we can offer advice and support.

We believe that finance shouldn't be a barrier to your future success and our Student Careers advisors will be on hand to guide you through the wide range of options on offer, including the Advanced Learner Loan – please keep reading for more details later on.

Whatever your circumstances and ambition we have the opportunities to fit around your life and the support you need to succeed. We're here to help you reach your full potential and make your dream possible.

We hope to see you soon.

Warm regards,

Michael Walsh
Deputy Principal

FINANCIAL SUPPORT: ADVANCED LEARNER LOAN

Are you thinking about returning to education and worried about the costs?

The Advanced Learner Loan is available for individuals aged 19+ applying to college to help them to access financial support for tuition costs. This is similar to loans available in higher education which are administered by Student Finance England.

What is the Advanced Learner Loan?

If you're going to be aged 19 or above at the time you start a Level 3 or Level 4 course with us, you could take advantage of an Advanced Learner Loan, available from the UK government. This loan can be used to pay some, or all, of your tuition fees.

Am I eligible?

The Advanced Learner Loan is available for those over 19 years old, studying a Level 3 or Level 4 course in further education and training. This includes:

- Access to Higher Education (HE) diplomas
- Some other certificates and diplomas.

To qualify, you'll need to have been resident in the UK for the last three years. You can also apply if you are a member of the UK armed forces serving outside of England studying distance learning. You can take out a minimum loan of £300, and the maximum loan is the full cost of your tuition fees.

If you take an Advanced Learner Loan out for an Access to HE diploma, when you progress on to a university-level course that's eligible for student finance, the loan for the Access to HE course will be written off. This simply means you won't have to repay any more of it!

Please note: This does not apply to all Level 3 courses.

How do I apply?

Once you have been accepted onto your course, you'll receive a letter telling you what to do, together with the amount you need to apply for and any reference numbers needed for the application. The process is simple; there is no means testing or credit rating check. You apply online and then you don't need to do anything – your tuition fees are paid automatically.

The loan will only apply for tuition fees only. You may be eligible for your exam fees to be remitted under Welfare Benefits or low income.



You may be entitled to study a FREE course*. If you need support with your application or any further advice, our friendly Student Careers Team will be able to assist you.

Want to learn more about the Advanced Learner Loan? Check out Episode 3 of our podcast series: **Talking TMC!** Scan the QR code to listen or visit **tmc.ac.uk/podcast**

**Eligibility criteria applies.*

One of the key topics discussed in our podcast is the range of barriers that often deter many adults from returning to education and how The Manchester College can help to address these. From offering flexible learning to fit around busy home lives and commitments, to providing free travel to and from College, as well as support with childcare, tuition and course fees. Our aim is to make the journey back to education as seamless as possible.

A key resource for learners is the Student Careers Team, who play a vital part in equipping our adult learners with resources and knowledge to help with their professional development and progress to a successful career. This includes creating bespoke plans to help them in their career journey. Additional support can include:

- How to write a CV
- Techniques to master job interviews
- Progression options from higher education to apprenticeships and employment
- Identifying your soft skills and interpersonal skills.

Tune into Episode 4 of Talking TMC to hear more at **tmc.ac.uk/podcast** or scan the QR code below



HOW TO BECOME AN ACCOUNTANT



The finance sector is ever growing with over 41,000 positions available in the UK job market, with an average annual salary of £35,840. Why not explore our wide range of accounting courses to progress your career at The Manchester College?

**Source: adzuna.co.uk. As of February 2024*

If you're considering a career change into the finance sector, or you're already working in finance and want to progress into an accountancy role, you're in the right place. Accountants play a crucial role in the financial sector, helping individuals and businesses navigate the complexities of commerce.

Here, we'll guide you with 7 easy steps on how to become a successful accountant, and how we can support you on this journey.

#1: Find an Accounting Qualification to Match Your Goals

The first step on your journey to becoming an accountant is to align your career goals with your chosen area of accounting.

What is your vision and ambition for your future as an accountant? Are you interested in public accounting, corporate finance, tax accounting, or something else entirely?

Your career goals will shape your path and if you aren't sure yet about your future career our Student Careers team can help to support you to set your ultimate career goals.

#2: Becoming a Certified Accountant

Certification is a milestone that sets you apart as a professional in the accounting talent pool. It not only boosts your credibility but also unlocks doors to diverse career opportunities.

At The Manchester College, we offer various courses accredited by the AAT (Association of Accounting Technicians). We understand the importance of these certifications and are here to guide you through the process, ensuring that you are well-prepared for success.

#3: Gaining Experience as an Accountant

Gaining practical experience in the world of accounting is invaluable. It allows you to apply your knowledge in real-world scenarios and build a professional network. Our programmes offer advice, opportunities and support that can help you balance your studies and gain hands-on experience.

#4: Specialising in Accounting

Accounting is a diverse field with various specialisations, including bookkeeping, tax accounting, auditing, forensic accounting, and more. Exploring these options opens a world of exciting opportunities.

#5: Networking for Success

In the accounting world, networking is more than just exchanging business cards; it's about building relationships that can shape your career.

We understand the value of a professional network and support students in networking and connecting with industry professionals. Studying with us you'll learn about the best employability and networking practices, as well as how they can influence your career journey.

#6: Launching Your Accounting Career

After completing your education and earning your certifications, it's time to launch your accounting career. We offer our students comprehensive career support services, including job placement assistance.

Discover potential career paths for newly qualified accountants and gain insights into what to expect as you transition from education to the workforce.

#7: Career Progression as an Accountant

Your journey as an accountant is a path of continuous growth and development. Staying updated with industry trends, regulations, and best practices is essential for career progression. Our qualifications begin from Level 1 and go up to Level 4 so you can progress your journey with us as you successfully complete each level.

Ready to crunch the numbers in a rewarding accounting career? Explore the accounting courses offered in our Business and Professional department and take the first step towards your new career today!



Scan to find out more
or visit: tmc.ac.uk/business

((TALKING))

TMC

PODCAST

Tune in to our College podcast series - Talking TMC

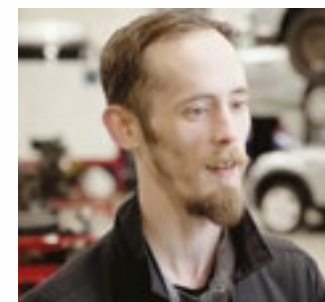
Do you want to know more about what it's like to study at The Manchester College and what support we can offer you? Listen to our podcast series, where guests from across the College discuss various topics, including what awaits you at The Manchester College, the range of courses available, the funding and support on offer, careers guidance and so much more.

In Episode 4, we discuss the support on offer specifically for adult learners at The Manchester College. Matt Snowdon from the Student Careers Team joins our host to delve into the financial and career support available and Nzara Price, a current student, tells us how she has been supported from day one.



Scan to listen or visit:
tmc.ac.uk/podcast

STUDENT SPOTLIGHT



Mark Crowther

Level 2 Diploma in
Vehicle Fitting

Why did you return to education?

My reason for returning to education is to get a trade. I didn't have the opportunity when I was younger. Now is the time.

What are your plans for after your course?

I plan to get into mobile mechanics. I'll get a job in a garage at first and then build myself up to own my own van.

What do you enjoy the most about studying here?

The thing I like the most about The Manchester College is how practical it is. You get to be really hands on, rather than being in the classroom all the time.

What advice would you give to someone looking to return to education?

Definitely go for it. Don't hold back. You've got nothing to lose!

How would you describe The Manchester College?

The Manchester College is brilliant.



MEET THE TUTORS



Darren O'Leary
Head of Department
- Logistics
Wythenshawe
Campus

Tell us about your experience in the industry and education.

I have over 30 years' experience in the logistics industry and I went back into the education system in my mid-thirties. My highest qualification held is the Certificate in Education.

How and why did you get into teaching?

I applied for a position at The Manchester College to teach as I wanted to be able to help people to achieve their lifetime goals.

Tell us why you're so passionate about your subject area?

When I am out in the big wide world and I have been asked what I do for a living, I tell them, and I usually get the same response every time, "what's logistics?". Logistics is, by far, the largest, most important industry in the world and the job opportunities are plentiful for all ages.

What is the best piece of advice you can give to students who are considering returning to education?

It's ok to doubt yourself and wonder if you will be able to achieve the goal you're aiming for, whatever your level of education. If you use the support systems that the College has in place, for example the learners 'drop in sessions', then the qualification becomes far easier to gain (when I went back into education, I wrote my first assignment by hand and had to count the words myself, as I had no computer literacy)! So, I have been in that position and I am proof that if you work hard, you can achieve your goals.

Why should adult learners choose to study at The Manchester College?

I work with other teachers across The Manchester College and we all share the same passion and determination to help learners to achieve their goals. The Manchester College provides real world work-based knowledge and in most cases assist with progression, either onto further learning or into employment.



Lisa Breakey
Department Team
Leader - Hair and
Beauty
Harpurhey Campus

Tell us about your experience in the industry and education.

I began hairdressing at 16 after leaving school and went to train for three years, which led me to gain employment in a salon in the city centre. I have always loved all aspects of the industry and am very passionate about hairdressing, fashion and design. I also trained in wig making and make-up including paramedical camouflage make-up.

Throughout my career I have worked as a wig dresser in the city centre working on productions in Manchester Theatres, and have worked with the NHS with patients suffering from hair loss or whilst in treatment for cancer.

My role in camouflage make-up allows me to assist clients with a range of injuries, cuts, scars, burns and work with them to find suitable products to enable them to gain the confidence to face the world.

How and why did you get into teaching?

I got into teaching 15 years ago. I was always responsible for training in the roles I worked in and love passing on my skills, knowledge and passion to others. I love to see learners grow and believe in themselves and develop successful careers in the industry.

Tell us why you're so passionate about your subject area?

I love to create, work in a team, develop concepts and ideas in collaboration with learners. I am passionate about inspiring the next generation of stylists/artists and I find working in the industry extremely rewarding.

What is the best piece of advice you can give to students who are considering returning to education?

Give it a try, this is not a school and you'll be doing something you truly enjoy. The ball is in your court, you can make your own life decisions.

Why should adult learners choose to study at The Manchester College?

The teachers have current industry experience, the facilities are up to date, we use the best products (Wella, Eve Taylor, Mac), there is excellent support available and the Hair and Beauty team are one big family. We have wonderful industry guest speakers, trips and visits to Wella studios, Fenty Beauty at Harvey Nichols and Morphe in the centre of Manchester. We take part in external competitions and compete against students and professionals within the industry and have been extremely successful.



OUR COURSES

The following pages list the adult courses we offer in 2024, their start dates and the campuses they are delivered at. Entry requirements for your chosen course can be found at **tmc.ac.uk**.



ACCESS TO HIGHER EDUCATION

UCEN Manchester offers a wide selection of degrees as well as a range of Access courses to help you prepare for degree-level study and university. These courses differ from a usual Level 3 as they are also designed to help you develop the skills you'll need at uni like essay writing, presenting and proofreading.



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Search Higher Education Diplomas and find out more about them at **ucenmanchester.ac.uk** or scan.



Course Title	Level	Award	Duration	Campus	Start date
ACCESS TO HE					
Business	3	Access to HE Diploma	1 year	Shena Simon	September
Business (Pre-Access)	2	Pre Access Certificates	1 year	Shena Simon	September
Careers in Social and Community Work	3	Access to HE Diploma	1 year	Openshaw	September
Combined and Medical Science	3	Access to HE Diploma	1 year	CityLabs	September
Computing and Digital	3	Access to HE Diploma	1 year	Shena Simon CityLabs	September
Engineering	3	Access to HE Diploma	1 year	CityLabs	September
English, Writing and Media	3	Access to HE Diploma	1 day	Shena Simon	September
Health and Physiotherapy	3	Access to HE Diploma	1 day	Openshaw	September
Health and Social Care Professions (Pre-Access)	2	Pre Access Certificates	1 year	Openshaw	September
History and Archaeology	3	Access to HE Diploma	1 year	Shena Simon	September
Humanities	3	Access to HE Diploma	1 day	Shena Simon	September
Law, Politics and Crime	3	Access to HE Diploma	1 day	Shena Simon	September
Medicine	3	Access to HE Diploma	1 year	CityLabs	September
Nursing and Midwifery	3	Access to HE Diploma	1 year	Openshaw External	September
Professions in Education	3	Access to HE Diploma	1 year	Shena Simon	September
Psychology and Mental health	3	Access to HE Diploma	1 year	Shena Simon	September
Skills for Further Learning and Employment in Humanities (Pre-Access)	2	Extended Certificate	1 year	Shena Simon	September
Skills for Further Learning and Employment in Science and Engineering (Pre-Access)	2	Extended Certificate	1 year	CityLabs	September
Social Science	3	Access to HE Diploma	1 year	Openshaw	September
Sport and Exercise	3	Access to HE Diploma	1 year	Openshaw	September
Veterinary Science and Zoology	3	Access to HE Diploma	1 year	CityLabs	September

AUTOMOTIVE					
Automotive Maintenance	1	Diploma	20 weeks (evening only)	Openshaw	January September
Electric/Hybrid Vehicle Routine Maintenance Activities	2	Award	1 week	Openshaw	August
Vehicle Accident Repair	1	Diploma	1 year	Openshaw	September
Vehicle Accident Body Repair	2	Diploma	1 year	Openshaw	September
Vehicle Accident Body Repair Principles	3	Diploma	1 year	Openshaw	September
Vehicle Fitting Principles	2	Diploma	1 year	Openshaw	September

BUSINESS AND PROFESSIONAL					
Accounting (AAT)	2	Foundation Certificate	22 weeks	Shena Simon	January
Accounting (AAT)	3	Advanced Diploma	1 year	Shena Simon	September
Accounting (AAT)	4	Professional Diploma	54 weeks	Shena Simon	September
Accounting Bookkeeping	1	Award	12 weeks	Shena Simon	January April September
Business	1	BTEC Introductory Award	16 weeks	Shena Simon	September
Business Administration	2	Certificate	1 year	Shena Simon	September
Conveyancing Law and Practice	4	Diploma	2 years	Shena Simon	September
Conveyancing Law and Practice	6	Diploma	2 years	Shena Simon	September
ILM Leadership And Management Skills	3	Certifcate	12 weeks	Shena Simon	January September
ILM Leadership and Management	5	Certificate	18 weeks	Shena Simon	January September
Legal Foundation Studies	2	Extended Certificate	17 weeks	Shena Simon	September
NALPS Paralegal Practice	3	Diploma	1 year	Shena Simon	September
Starting and Managing Your Own Business	2	Personal and Professional Development	12 weeks	Shena Simon	January April September

CHILDHOOD STUDIES					
Caring for Children	1	Diploma	1 year	Harpurhey Wythenshawe	September
Early Years Practitioner	2	Diploma	1 year	Harpurhey	September
Supporting Teaching and Learning	2	Certificate	1 year	Harpurhey Wythenshawe	September
Supporting Teaching and Learning	3	Diploma	1 year	Harpurhey Wythenshawe	April September
Preparing to Work in Schools	-	Certificate	10 weeks	Wythenshawe	April

COMPUTING AND DIGITAL					
Coding Practices	3	Certificate	1 Year	City Campus	September
Computing Principles	3	Diploma	1 year	City Campus	September
Cyber Security Practices	3	Certificate	1 Year	City Campus	September
Digital and IT Skills	2	Extended Certificate	1 year	City Campus	September
Essential Digital Skills	-	Certificate	10 weeks	City Campus	September January April
Essential Digital Skills	1	Essential Digital Skills	12 weeks	City Campus	September January April
HTML and CSS for Beginners	-	Personal and Professional Development	10 weeks	City Campus	October
Java Script for beginners		Personal and Professional Development	10 weeks	City Campus	September
Oracle SQL	-	Personal and Professional Development	10 weeks	City Campus	October
Programming With C#	-	Personal and Professional Development	10 weeks	City Campus	April September
Python for Beginners	1	Personal and Professional Development	8 weeks	City Campus	October
Technical Certificate in IT Support	2	BTEC Technical Certificate	1 year	City Campus	September

CONSTRUCTION AND ENGINEERING					
Carpentry and Joinery	2-3	Diploma	1 Year	Openshaw	September November
Construction and the Built Environment	3	National Foundation Diploma	1 year	Openshaw	September
Electrical Installations	2	Diploma	1 year	Openshaw	September
Electrical Installations (Evening)	2	Diploma	1 year	Openshaw	September
Electrical Installations	3	Diploma	2 year	Openshaw	September
Electrical Installations (Evening)	3	Diploma	2 year	Openshaw	September
Plumbing	1-2	Technical Certificate	1 year	Openshaw Wythenshawe	September

ENGLISH AND MATHS					
Functional English	E1 1 2	Personal and Professional Development	Minimum 24 weeks	Shena Simon	Intakes throughout the year
Functional Maths	E3 1 2	Personal and Professional Development	Minimum 24 weeks	Shena Simon	Intakes throughout the year
GCSE English Language	GCSE	Personal and Professional Development	1 year	Shena Simon	September
GCSE Mathematics	GCSE	Personal and Professional Development	1 year	Shena Simon	September

ESOL					
ESOL Advanced	1	Preparation for work and life	Minimum 24 weeks	Openshaw Harpurhey Wythenshawe Shena Simon	Intakes throughout the year
ESOL for Beginners	Pre-Entry	Preparation for work and life	Minimum 24 weeks	Openshaw Harpurhey Wythenshawe Shena Simon	Intakes throughout the year
ESOL Elementary	E1	Preparation for work and life	Minimum 24 weeks	Openshaw Harpurhey Wythenshawe Shena Simon	Intakes throughout the year
ESOL Pre-Intermediate	E2	Preparation for work and life	Minimum 24 weeks	Openshaw Harpurhey Wythenshawe Shena Simon	Intakes throughout the year
ESOL Intermediate	E3	Preparation for work and life	Minimum 24 weeks	Openshaw Harpurhey Wythenshawe Shena Simon	Intakes throughout the year

HAIR AND BEAUTY					
Barbering	2	Certificate	1 year	Harpurhey	January September
Barbering	3	Certificate	1 year	Harpurhey Wythenshawe	September
Beauty Specialist Techniques	2	Certificate	34 weeks	Harpurhey Wythenshawe	September
Beauty Therapy	2	Diploma	1 year	Harpurhey Wythenshawe	September
Beauty Therapy (Technical)	2	Diploma	1 year	Harpurhey Wythenshawe	September
Beauty Therapy	3	Diploma	36 weeks	Harpurhey Wythenshawe	September
Cutting Men's Hair	2	Award	10 weeks	Wythenshawe	January
Fashion and Photographic Make-up	2	Award	10 weeks	Wythenshawe	January
Hairdressing	2	Diploma	1 year	Harpurhey Wythenshawe	September
Introduction to Hairdressing and Barbering	1	Certificate	14 weeks	Harpurhey Wythenshawe	September
Nail Technology	2	Diploma	1 year	Harpurhey Wythenshawe	January September

Swedish Massage	3	Certificate	1 year	Wythenshawe	September
Women's Hairdressing	2	Diploma	1 year	Harpurhey Wythenshawe	September
Women's Hairdressing	3	Diploma	1 year	Harpurhey Wythenshawe	September

HEALTH AND SOCIAL CARE					
Counselling Concepts	2	Award	10 weeks	City Campus Shena Simon	January April September
Counselling Skills	3	Certificate	1 year	City Campus Shena Simon Wythenshawe	January April September
Health and Social Care	1	Introductory Diploma	1 year	Harpurhey	September
Health and Social Care	2	Extended Diploma	1 year 36 weeks	Harpurhey	September
Health and Social Care	3	Extended Diploma	2 years	Harpurhey	September
Preparing to work in Adult Social Care	2	Technical Certificate	1 year	Harpurhey	September
Preparing to work in Adult Social Care	3	Certificate	1 year	Harpurhey	September

HOSPITALITY AND CATERING					
Bakery and Patisserie	2	Diploma	1 year	Harpurhey	September
Cakes, Bakes and Treats	-	Personal and Professional Development	6 weeks	City Campus	January April May
Cake Decoration (Basic)	-	Personal and Professional Development	10 weeks	City Campus Harpurhey	January October
Cake Decoration (Intermediate)	-	Personal and Professional Development	10 weeks	City Campus	April October
Introduction to Culinary Skills	1	Certificate	23 weeks	Harpurhey Wythenshawe	January September
Culinary Skills	2	Diploma	6 months	Harpurhey Wythenshawe	September
Hobby Bread	-	Personal and Professional Development	6 weeks	City Campus	April
Patisserie and Confectionery	2	Certificate	1 year	Harpurhey City Campus	September February
Patisserie and Confectionery	3	Certificate	1 year	City Campus	September
Professional Cookery	3	Diploma	36 weeks	City Campus	September
Professional Food and Beverage Service	2	Diploma	1 year	City Campus	September
Professional Patisserie and Confectionery	3	Diploma	1 year	City Campus	September

LOGISTICS					
Fork Lift Truck Refresher Course	-	Entry 3 Certificate	3 days	Wythenshawe	Various
Fork Lift Truck Driver Training	E3 Cert, LI Dip	Entry Certificate and Diploma	7 weeks	Wythenshawe	Various
Hackney and Private Hire Licence	-	Entry 3 Certificate and Level 1 Diploma	7 weeks	Wythenshawe	Various
Large Goods Vehicle Driver Training	E3 Cert, LI Dip	Entry Certificate and Diploma	7 weeks	Wythenshawe	Various
Rigid Cat C (Inc Test)	-	Entry Certificate and Diploma	6 weeks	Wythenshawe	Various
Taxi Knowledge	1	Personal and Professional Development	7 weeks	Wythenshawe	Various

MUSIC					
Music Production	1	Award	16 weeks	City Campus	September
Music Technology and Production	2	Certificate	23 weeks	City Campus	September
Music Technology and Production	3	Diploma	1 year	City Campus	September

SPORT					
Gym Instructing and Personal Training	3	Diploma	26 weeks	Openshaw	September

SUPPORTED LEARNING					
Supporting Learners with Dyslexia	3	Award	10 weeks	Openshaw	November
TEACHER EDUCATION					
Assessing Competence in the Work Environment	3	Award	1 year	Various	Various
Assessing Vocational Achievement	3	Certificate	1 year	Various	Various
Assessing Vocationally Related Achievement	3	Award	1 year	Various	Various
Award in Education and Training	3	Award	12 weeks	TBC	September
Internal Quality Assurance of Assessment Process and Practice	4	Award	1 year	Various	Various
Leading in Internal Quality Assurance of Assessment Processes and Practice	4	Certificate	1 year	Various	Various
Professional Graduate Certificate in Education	5	Certificate	2 years	Openshaw	January
Teacher Training - Lifelong Learning	6	PGCE	2 years	Openshaw	January
Update for Assessor Qualifications	3	Personal and Professional Development	1 day	Various	Various
Understanding the Principles and Practices of Assessment	3	Award	26 weeks	Various	Various
Understanding the Internal Quality Assurance of Assessment Processes and Practice	4	Award	26 weeks	Various	Various
Update for IQA Qualifications	4	Personal and Professional Development	1 day	Various	Various
THEATRICAL AND MEDIA MAKE UP					
Fashion Theatre and Media Make up	3	Diploma	1 year	Harpurhey Wythenshawe	September
Hair and Media Make-up	2	Diploma	1 year	Harpurhey Wythenshawe	September
TRAVEL, TOURISM AND AVIATION					
Air Cabin Crew	2	Certificate	1 year	Harpurhey Wythenshawe	September
Introduction to Travel, Tourism and Aviation	1	Diploma	1 year	Harpurhey Wythenshawe	September
Travel and Tourism	2	Certificate	1 year	Harpurhey	November
Travel, Tourism and Aviation Operations	3	Diploma	1 year	Wythenshawe	September
VISUAL ARTS					
Art and Design - Photography	2	Diploma	1 year	City Campus	September
Art and Design	3	Foundation Diploma	1 year 2 years (part-time)	City Campus	September
Pattern Cutting and Garment Construction - Part Time / Evening	1	Award	16 weeks / 32 weeks	City Campus	September
Pattern Cutting and Garment Construction - - Part Time / Evening	2	Certificate	24 weeks / 1 year	City Campus	September
Jewellery Making - Part Time / Evening	1	Award	10 weeks / 19 weeks	City Campus	September
Jewellery Making - Part Time / Evening	2	Award	9 weeks / 18 weeks	City Campus	September



FIND YOUR COURSE AND APPLY ONLINE

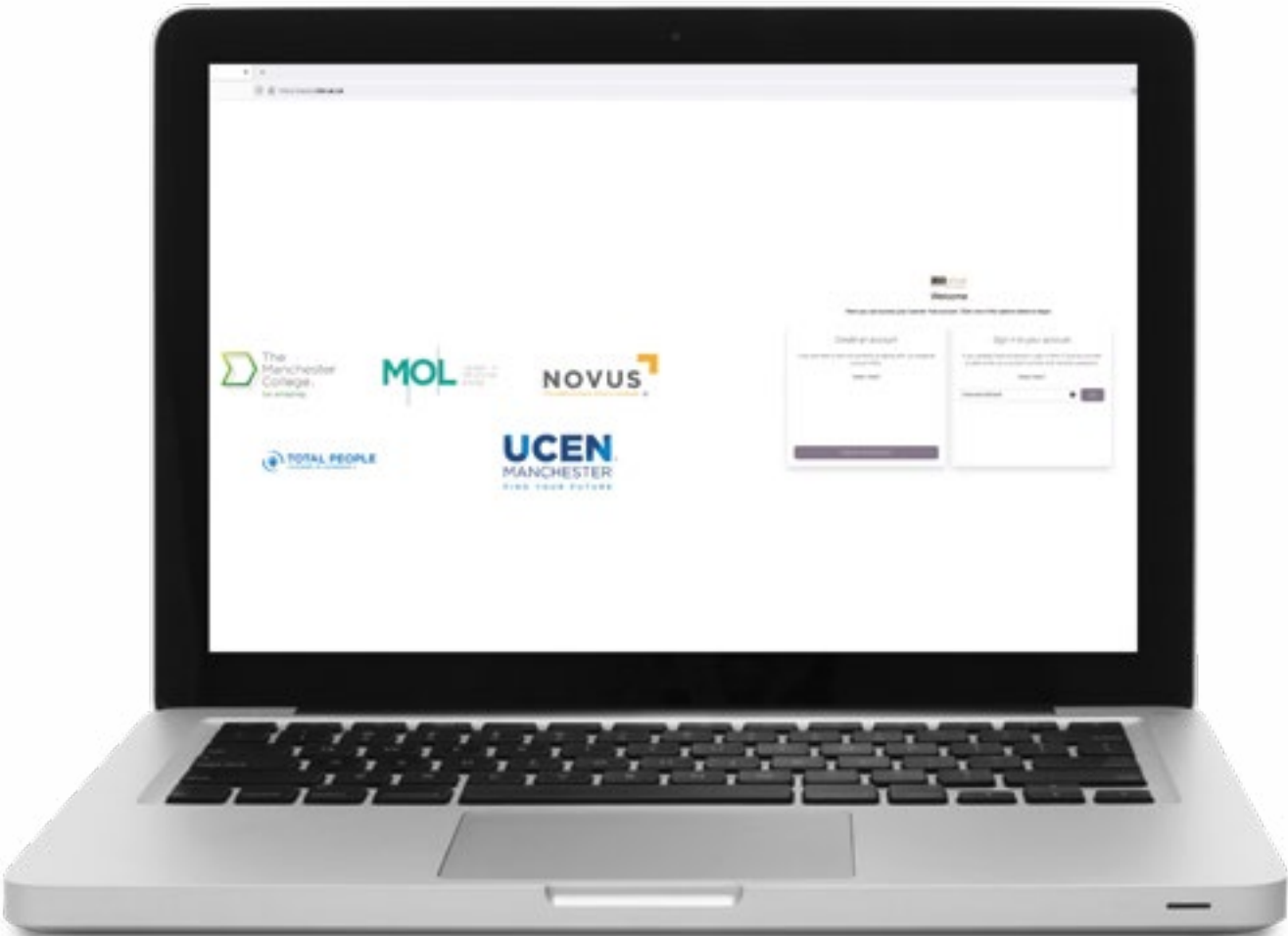
To apply to The Manchester College, you will need to use our online application portal:

apply.tmc.ac.uk

You will be asked to create an account using an active email address and to set up a password. Once you have set up an account you will be able to track your application and subsequently enrol.

Once you have applied, and depending on the requirements of the course, you will receive a conditional offer of a place at the College via the applicant portal.

You can also update your details and let the College know if you wish to accept or decline your offer of a place within the portal.



ADULT OPEN EVENT



**13 JUNE 2024
5PM - 7PM**



**CITY CAMPUS MANCHESTER
& OPENSHAW CAMPUS**

Register now



tmc.ac.uk/events

STUDY A DEGREE OR HIGHER LEVEL QUALIFICATION

Find out more about starting, changing or progressing in your career with a degree or a diploma from UCEN Manchester, courses starting in September.



WHY CHOOSE US FOR ADULT COURSES? FULL-TIME, PART-TIME, A YEAR AT A TIME

Whether you entered employment at 16 or studied at college or university before starting a career, the prospect of returning to education as an adult can be daunting.

At UCEN Manchester you can build your confidence, skills, and qualifications a year at a time. At every step of the way, you can choose whether to continue your progress or take a break as it suits you with our range of one-year HNC's, HTQ's and Cert HE's.

If you continue to the next level you'll still earn a degree in three years but benefit from the peace of mind that if things change or you need a break, you can step away after a year and still hold an industry-recognised qualification.

TUTOR BLOG: ROCHELLE MARTINEZ BUSINESS AND MANAGEMENT

Rochelle Martinez, Tutor from the School of Business and Law for UCEN Manchester, explains why our Business and Management courses regularly lead to rewarding career opportunities for our students and what we do differently from other higher education institutions.

Flexible learning programmes

Our curriculum offer affords learners the freedom to commit to part-time or full-time employment alongside their studies and we aim to consolidate teaching hours across two consecutive days (where possible). This is especially useful for students with children and students who may need to work around their studies.

Learners are also supported by our Future U Careers and Welfare team who assists learners in acquiring relevant and valuable work experience when needed.

Defining your university learning goals

Before embarking on your university learning journey, it is important to understand what you hope to achieve in undertaking a higher-level course.

Are there specific roles or career progression routes you aspire to? Do you recognise any areas for improvement or skill gaps you want to fill? Does your ideal career require certain skills, strengths, or hands-on experience? Reflecting on your career aspirations, personal goals and skill development objectives will provide some clarity when it comes to selecting your course.

Tutors experienced in the sector

Another reason students enjoy studying with us is that we can share work experience insights with them. That's because our staff are experts in their field and have a varied range of professional and industry experience. Our support and dedication ensure you are guided, supported and encouraged to learn and achieve within the business and management sector.

Learners also enjoy excellent wrap-around support provided by our Future U Student Support Team who offer services ranging from proof-reading assignments to careers advice.

Rewarding career opportunities

Our offer enables learners to progress into several career options, in areas such as human resource management, sales and marketing, and finance. Learning the fundamentals of business management provides our students with a broad understanding of the business world from managing people, marketing principles, operations, and strategic planning.



Learn more about courses at UCEN Manchester's
School of Business and Law: ucenmanchester.ac.uk

ucenmanchester.ac.uk



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CONTACT OUR QUALIFICATION ADVISORS

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If you want to work, earn and learn all at the same time, then an apprenticeship with our partner organisation Total People could be your perfect step towards a rewarding career!

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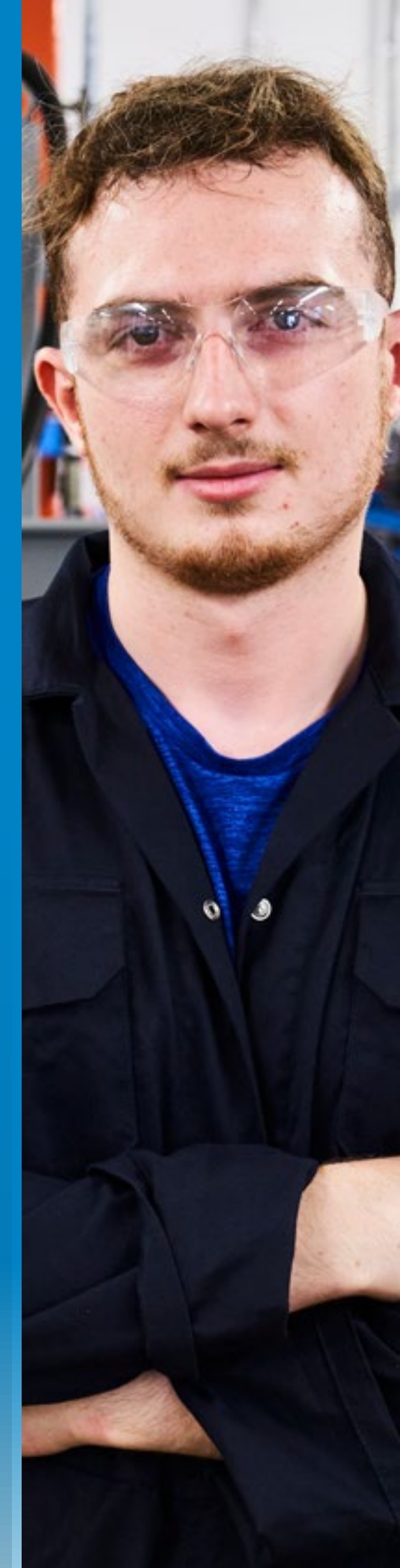
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The Manchester College is committed to equality of opportunity, non-discriminatory practices and supporting individual learners.

This information is also available in a range of formats, such as large print, on request.

All information in this brochure was correct at the time of print.